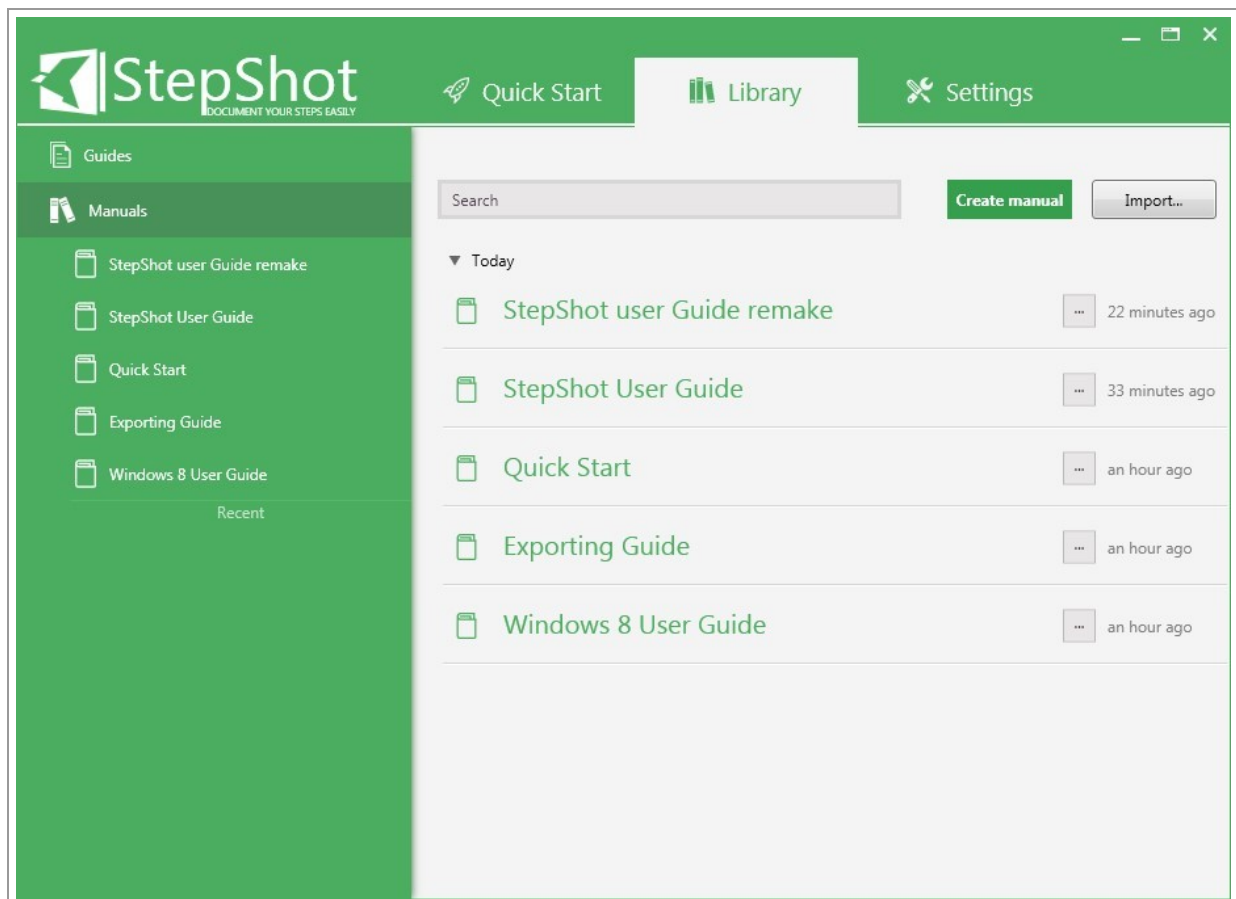


Working with Manuals

StepShot Team

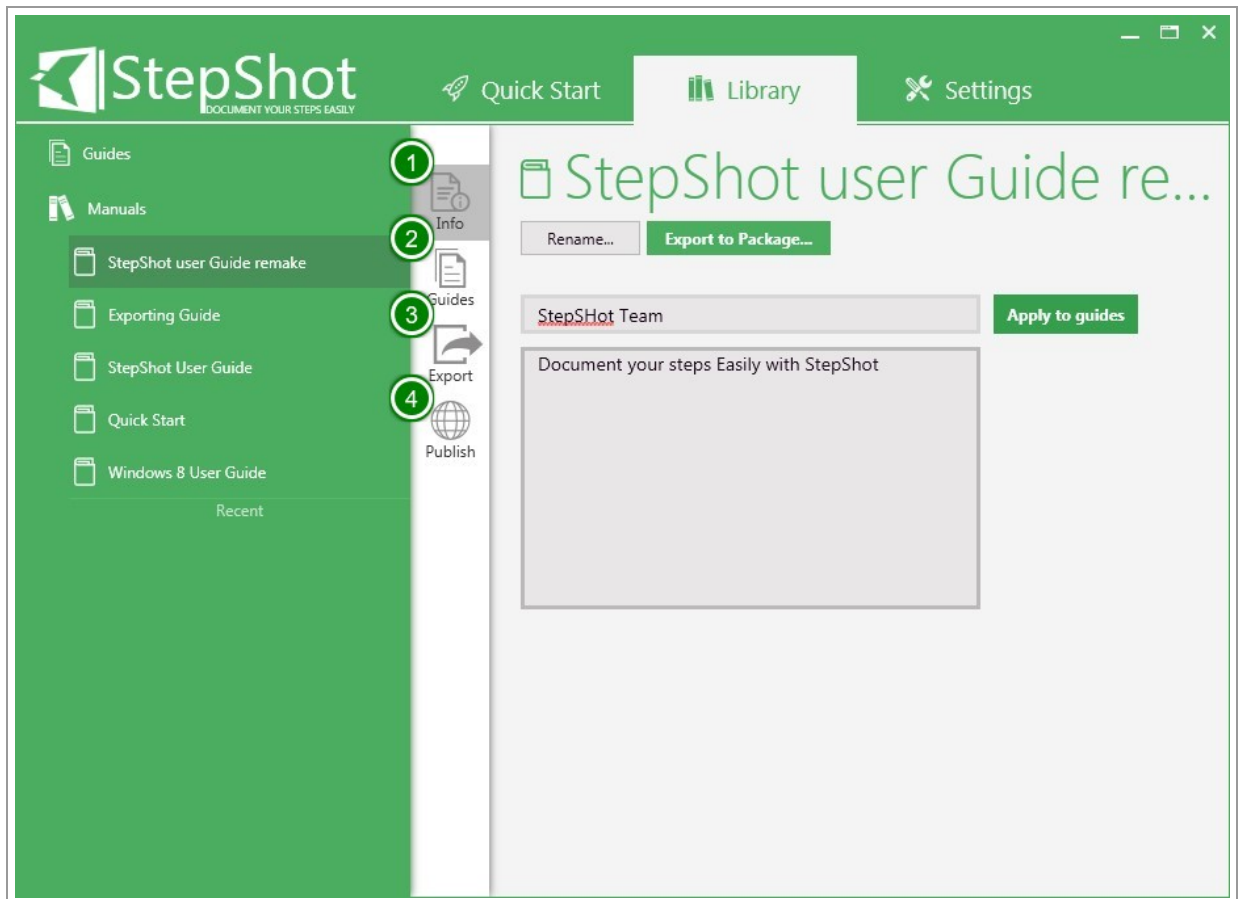
Manual groups Guides into one document that can be easily shared. "Manuals" menu contains all created manuals.

How to use Manuals?



"Manuals" menu lists all Manuals in the Workspace. Recent list shows last Guides you have worked on.

Understanding Manual



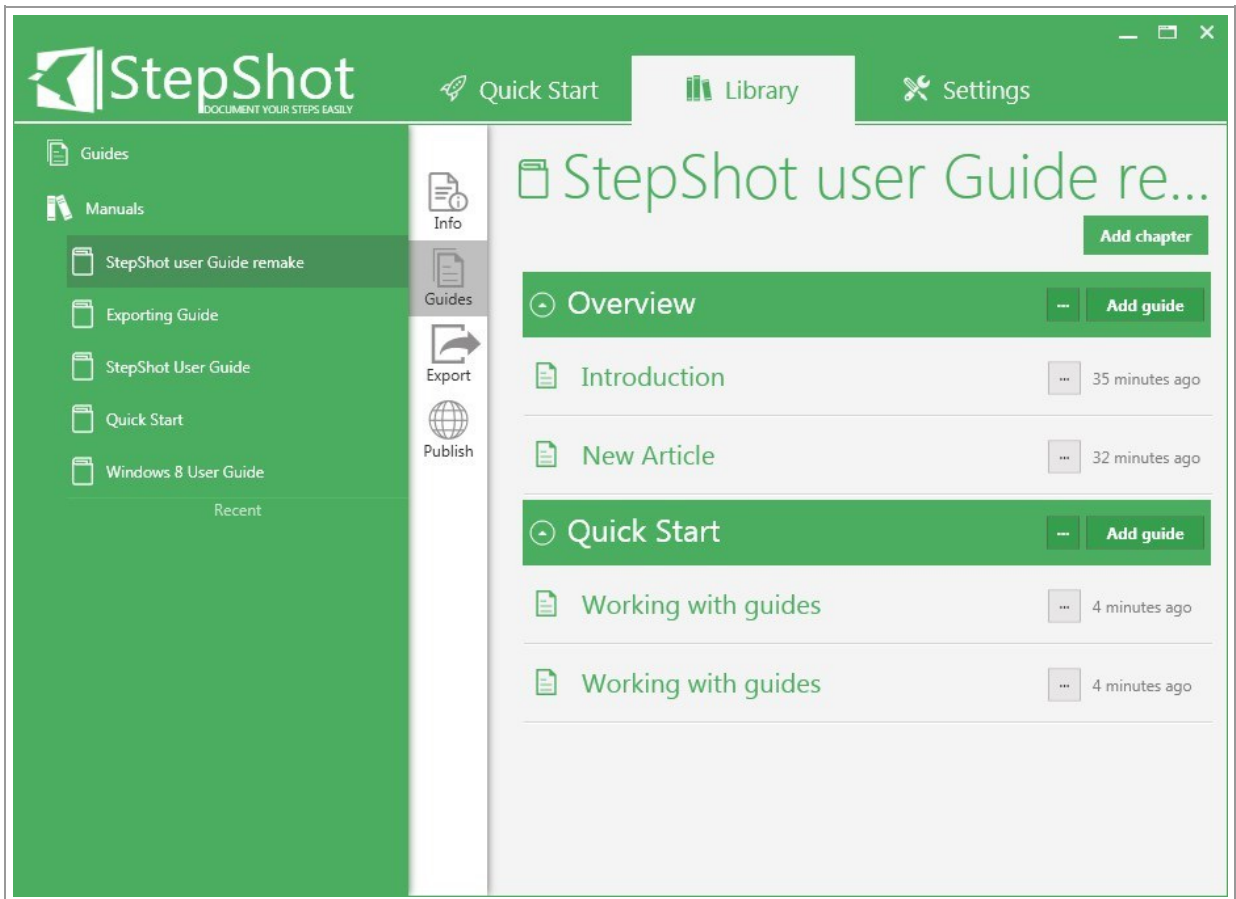
"Info" page has all metadata info for a Manual.

To rename the Manual, right click on its name and set a new one.

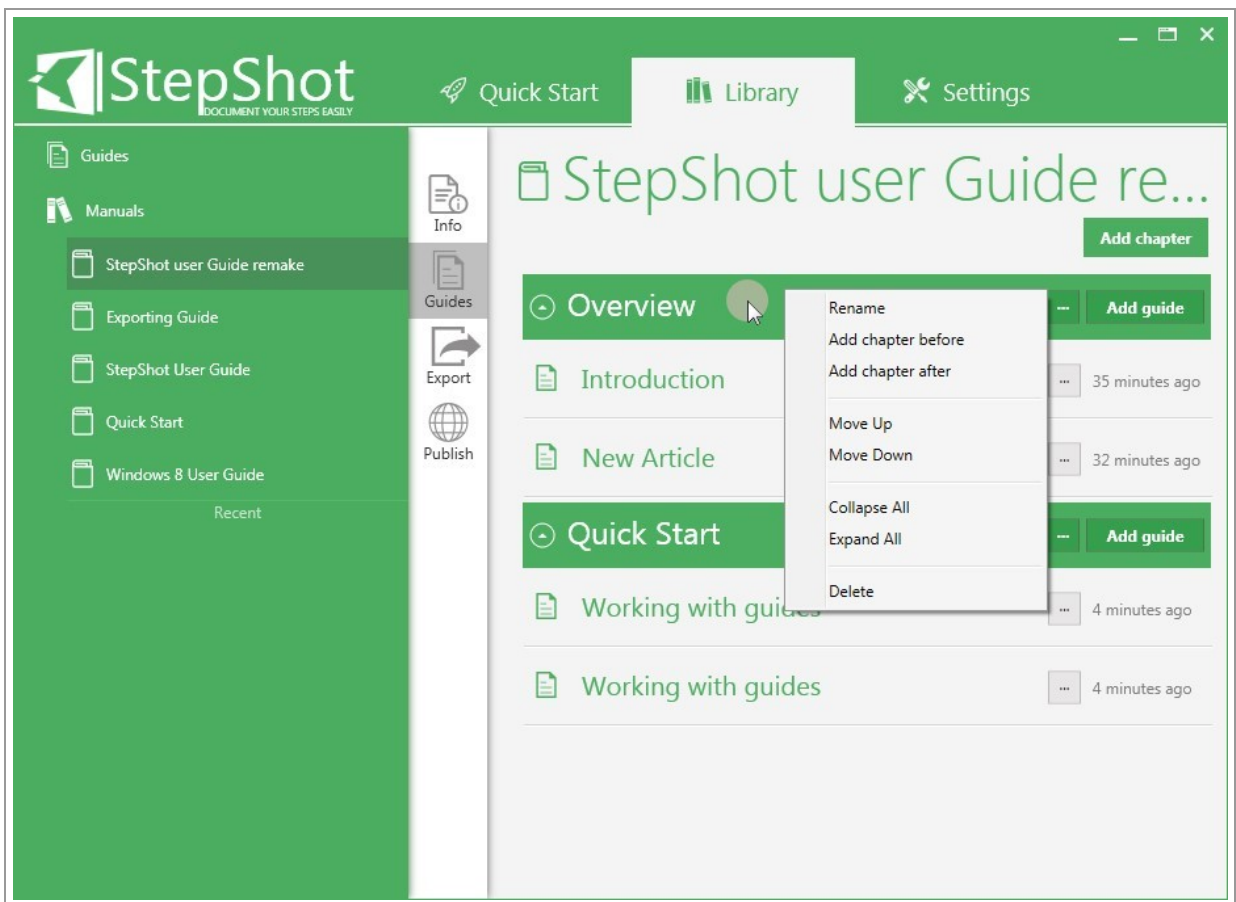
It is possible to apply author's name to all Guides included in the Manual.

"Guides" page (2) has all articles inside the Manual.

"Export" (3) and "Publish" (4) pages will be described in "Export & Publish" chapter later in the manual.

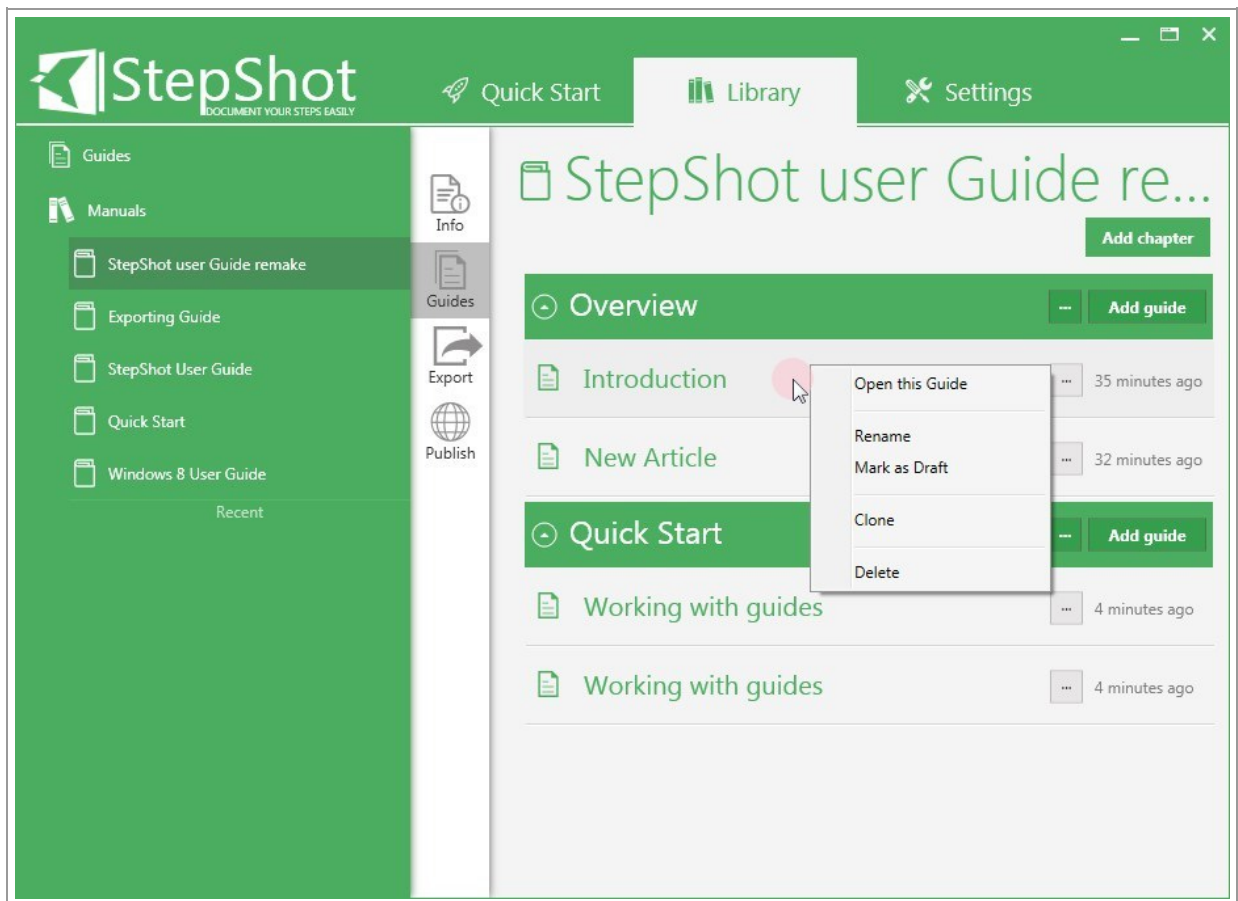


How to work with Guides in a Manual?

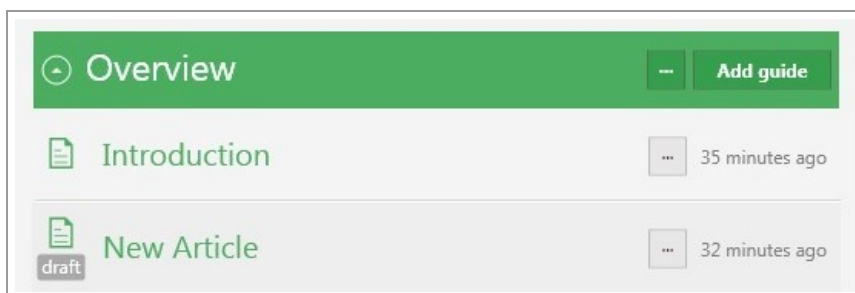


Go to "Guides" page in a Manual.

Guides are grouped into Chapters. Use contextual menu for Chapter and Guide to either add new ones or change settings for the existing ones.

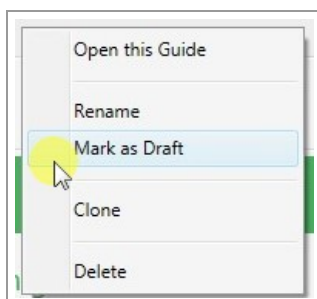


What is a Draft?

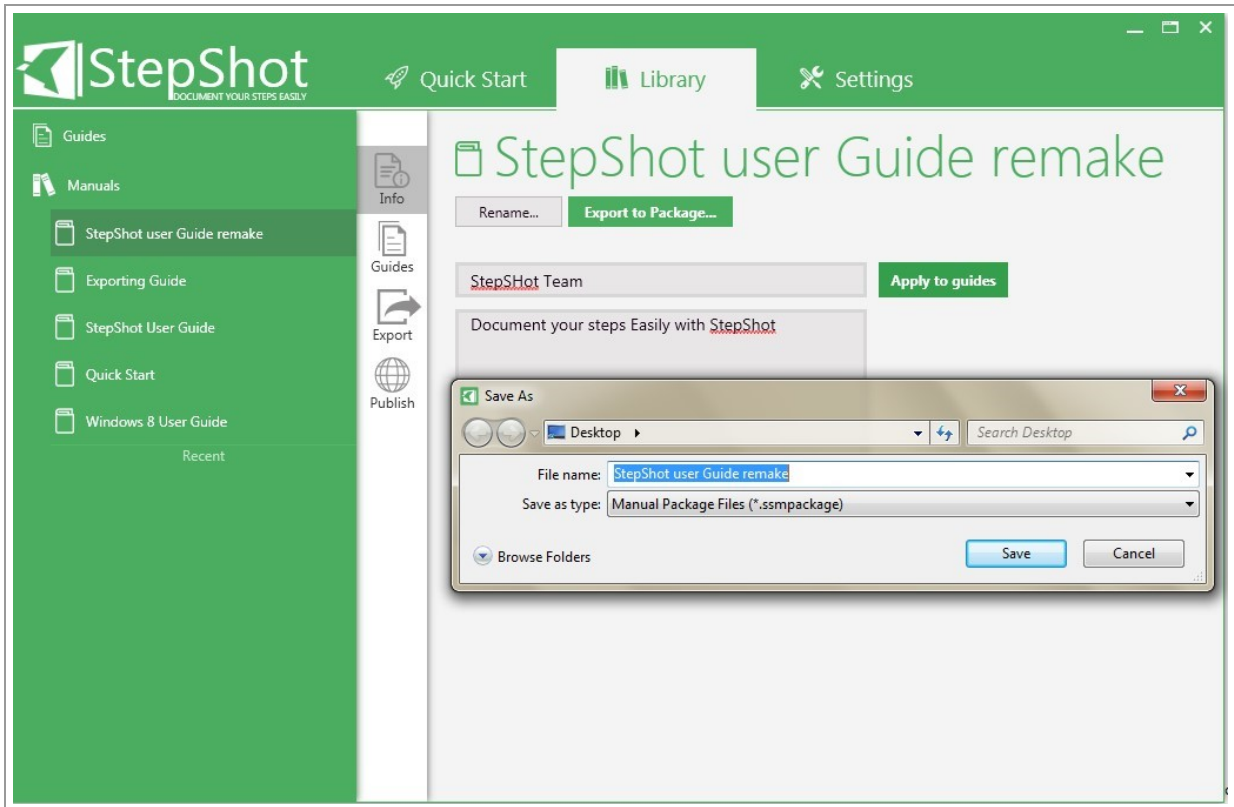


Marking Guide as Draft will prevent it from being included in the exported/published document.

Use contextual menu for Guide to mark it as Draft.



How to share a Manual?



Export a package to file via "Export to Package..." button in "Info" tab, and send the saved file to someone. The person you've sent it can import the package into one's Workspace clicking at "Import..." button in "Manuals" menu (see below).

